

5/19/11
Highlighted Opportunities

Donor Services Specialist

Posted on: *May 18, 2011*

Posted by: [Meals On Wheels Delaware](#)

Description

Meals On Wheels Delaware is seeking a full-time Donor Services Specialist to join our team in Wilmington, Delaware.

Primary Responsibilities:

Database Management

- Manage Raiser's Edge and silent auction databases, ensuring that all records are accurate and current
- Create and maintain data entry standards and enforce database integrity and quality control
- Design and generate analytical reports and donor mailing lists
- Conduct database analysis and queries

Gift Processing and Correspondence

- Enter gifts and relevant information into database
- Process and mail donor acknowledgements, invitations and other correspondence
- Work with Accountant to ensure proper gift coding and handling
- Reconcile fund activity reports with Accountant

Other Duties

- Manage auction logistics at statewide MOWD fundraising events
- Serve as primary contact to office vendors
- Maintain electronic and hard files in a manner that ensures easy access and retrieval for all staff members

Experience Required:

- Minimum of 2 years database experience
- Fluent knowledge of Raiser's Edge or equivalent database
- Proficiency with MS Office products, including Word, Excel and PowerPoint
- Excellent communication and organizational skills with ability to handle multiple tasks and meet deadlines
- Ability to maintain confidentiality and work with minimal supervision
- Desire to work in a team environment

How to apply

Christiana Care Health System
Job Title IT Application Analyst - Imaging

Location New Castle, DE

General Description

The Application Analyst is responsible for business process, software implementations, upgrades, configuration and support of multiple computer applications. Ensures quality and regulatory compliance of all computer operations. Emphasis for this position will be on supporting medium to complex projects in the Imaging area. This person will troubleshoot issues within the imaging areas, Radiology, Imaging Services, Non-Invasive Cardiology, Heart and Vascular Health, and Breast Center . This position will specifically support the radiology information system, iSite PACS system, Xcelera Cardiology PACS system, Hologic system, PACS workstations and the Powerscribe Speech Recognition system. In addition, this position will provide IT on-call support for all imaging areas. Education & Experience: Bachelor's degree in Engineering, Computer Science or Business Administration, or experience consistent with the Application Analyst job responsibilities. Experience with clinical information systems, particularly Philips Imaging systems. iSite PACS or Xcelera system experience preferred.

Job Classification Information Systems

Job Requisition # 26532BR

APPLY AT <http://careers.christianacare.org/job/New-Castle-IT-Application-Analyst-Imaging-Job-DE-19720/1002303/>



111 Continental Drive, Suite 305
Newark, DE 19713

Job Description:

Financial Services Representative

Financial Services Representatives (FSRs) are responsible for the marketing, sale and service of MetLife products that meet the needs of clients. To assist up-scale and emerging up-scale individuals in meeting long-term financial goals such as retirement, college tuition and estate planning, with heavy emphasis on tax reduction. Once a comprehensive financial plan is developed, assist the client in all phases of implementation. Also, design and implementation of 401(k) and other retirement plans, with special emphasis on Selective Benefits Plan for highly compensated employers and owners. Training programs can lead to advanced industry designation(s).

Principal Responsibilities:

- ☐ Develop and cultivate client base
- ☐ Consistently meet or exceed Company production objectives by persistently achieving the needs of the client.
- ☐ Market and sell appropriate products, including life insurance, disability income insurance, long-term care insurance, annuities, and investments.
- ☐ Comply with all industry and Company rules and regulations.
- ☐ Utilize data, market trends, and industry knowledge to develop and implement a personal business and marketing plan
- ☐ Meet clients inside and outside of the office to establish client needs and recommend appropriate products and services.

- ☐ Analyze, prepare and deliver presentations and seminars to clients through the effective use of information, data and product knowledge.
- ☐ Responsible for the appropriateness of all products sold to customers.
- ☐ Demonstrate outstanding client service and support by continuing to assist current clients in achieving their changing financial objectives
- ☐ Actively participate in on-going training as provided by the Company.
- ☐ Maintain all books, records and accounts required by MetLife.
- ☐ Attend firm meetings and required training sessions.

Type of Position:

Marketing and sales career with emphasis in financial services.

EMPLOYER: Siemens Industry, Inc.

JOB TITLE: Field Service Technician - Water Treatment - Refinery - Newark,
DE

Siemens Industry, Inc. is searching for a Field Service Technician for our Water Technologies Business Unit located in Newark, DE. The Field Service Technician will operate and provide installation, trial runs, investigative tests, repairs, maintenance and overhauls to our water treatment equipment at a single customer location within a refinery. This position will provide semi-complex training to customers on products and services, as well as documenting all installations, inspections, maintenance, repair work, etc.

The key responsibility for the Field Service Technician is to effectively identify problems as they occur and take appropriate steps to solve them, including performing repair or referring more complex issues to others.

This position will have an extended day schedule (4 days @ 10 hours per day) rotating days per week, to include some weekends and holidays, as well as an after-hours on-call rotation.

Apply at: http://www.usa.siemens.com/en/jobs_careers/us_jobs.htm

Req ID 100113

EMPLOYER: M DAVIS AND SONS

JOB TITLE: Welders

We maintain a skilled work force of: CAD Operators, Crane Operators, Electricians, Steel Fitters, Insulators, Maintenance Mechanics, Millwrights, Pipefitters, Plumbers, Sheet Metal Mechanics, Welders, Iron Workers, Riggers

If interested in employment, send your RESUME TO: jobapp3328@gmail.com

EMPLOYER: M&T BANK

JOB TITLE: Telephone Service Reps

M&T BANK is looking for Full Time and Part Time Telephone Service Reps to join our call center team in Millsboro, DE. These reps will take inbound calls from our customers to handle their banking needs.

You must have at least one year of customer service experience and great communication skills.

Apply online at: www.mtb.com/careers

EMPLOYER: A.P. Croll & Son, Inc
JOB TITLE: Heavy Equipment/Truck Mechanic

A.P. Croll & Son, Inc. has an opening for an exp. Heavy Equipment/Truck Mechanic for shop & road service, must be honest & dependable w/references!

Must have own tools & clean driving record. CDL is a plus but not required.

APPLY IN PERSON ****ONLY**** No phone calls!
22997 Lewes-Georgetown Hwy., Georgetown, DE

Or, online at: www.apcroll.com

Don't forget to check these important sites for opportunities:

The People's Place <http://www.peoplesplace2.com/employment.html>

Delaware Employment Link for all jobs posted for the State of Delaware: <http://delawarestatejobs.com/>

Link for Jobs at Non-Merit State Agencies <http://www.delawarestatejobs.com/pages/additionaljobs.asp>

Delaware Job Link for jobs listed by Delaware Companies: <https://joblink.delaware.gov/>

County Jobs in Delaware:

- Kent County - <http://www.co.kent.de.us/Departments/Administration/KCJobs.htm>
- Sussex County – <http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings>
- New Castle County – <http://www2.nccde.org/HR/Employment/default.aspx>

The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the **final filing date.**

Job title: Youth Rehabilitation Counselor I

Opening date: 5/13/2011

Final filing date: May 19 2011 11:5

Recruitment number: 051211-MDDV01-370401

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051211&R2=MDDV01&R3=370401>

Job title: State Auditor I

Opening date: 5/13/2011

Final filing date: May 19 2011 11:5

Recruitment number: 051211-MABE01-120200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051211&R2=MABE01&R3=120200>

Job title: Judicial Operations Manager

Opening date: 5/13/2011

Final filing date: May 19 2011 11:5

Recruitment number: 051111-MAFC08-20800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051111&R2=MAFC08&R3=20800>

Job title: Activity Aide I

Opening date: 5/13/2011

Final filing date: May 19 2011 11:5

Recruitment number: 051011-MDCB01-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051011&R2=MDCB01&R3=351100>

Job title: Environmental Health Specialist III

Opening date: 5/13/2011

Final filing date: May 19 2011 11:5

Recruitment number: 051011-MDAA03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051011&R2=MDAA03&R3=350500>

Job title: Environmental Health Specialist II

Opening date: 5/13/2011

Final filing date: May 19 2011 11:5

Recruitment number: 051011-MDAA02-350501

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051011&R2=MDAA02&R3=350501>

Job title: Environmental Health Specialist II

Opening date: 5/13/2011

Final filing date: May 19 2011 11:5

Recruitment number: 051011-MDAA02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051011&R2=MDAA02&R3=350500>

Job title: Supply, Storage and Distribution Technician I

Opening date: 5/13/2011

Final filing date: May 19 2011 11:5

Recruitment number: 051011-MAGA04-450100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051011&R2=MAGA04&R3=450100>

Job title: Physical Plant Maintenance/Trades Mechanic II

Opening date: 5/14/2011

Final filing date: May 20 2011 11:5

Recruitment number: 051311-MCCK03-450100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051311&R2=MCCK03&R3=450100>

Job title: Custodial Supervisor I

Opening date: 5/14/2011

Final filing date: May 20 2011 11:5

Recruitment number: 051211-MCAB03-350100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051211&R2=MCAB03&R3=350100>

Job title: Custodial Worker

Opening date: 5/14/2011

Final filing date: May 20 2011 11:5

Recruitment number: 051211-MCAB01-350101

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051211&R2=MCAB01&R3=350101>

Job title: Judicial Case Processor III

Opening date: 5/14/2011

Final filing date: May 20 2011 11:5

Recruitment number: 051211-MAFC03-21301

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051211&R2=MAFC03&R3=21301>

Job title: Judicial Case Processor III

Opening date: 5/14/2011

Final filing date: May 20 2011 11:5

Recruitment number: 051211-MAFC03-21300A

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051211&R2=MAFC03&R3=21300A>

Job title: Custodial Worker

Opening date: 5/14/2011

Final filing date: May 20 2011 11:5

Recruitment number: 051211-MCAB01-350100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051211&R2=MCAB01&R3=350100>

Job title: Labor Law Enforcement Officer II

Opening date: 5/13/2011

Final filing date: May 22 2011 11:5

Recruitment number: 051211-MDDF02-600700

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051211&R2=MDDF02&R3=600700>

Job title: Equipment Operator I

Opening date: 5/17/2011

Final filing date: May 23 2011 11:5

Recruitment number: 051611-MCCC01-550400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051611&R2=MCCC01&R3=550400>

Job title: Youth Rehabilitation Treatment Supervisor

Opening date: 5/18/2011

Final filing date: May 25 2011 11:5

Recruitment number: 051711-MDDZ82-370500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051711&R2=MDDZ82&R3=370500>

Job title: Motor Vehicle Specialist I

Opening date: 5/18/2011

Final filing date: May 25 2011 11:5

Recruitment number: 051611-MBCB01-551100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051611&R2=MBCB01&R3=551100>

Job title: Toll Corporal

Opening date: 5/19/2011

Final filing date: May 25 2011 11:5

Recruitment number: 051711-MABI02-551100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051711&R2=MABI02&R3=551100>

Job title: Traffic Sign Installer Specialist

Opening date: 5/19/2011
Final filing date: May 25 2011 11:5
Recruitment number: 051611-MCCM02-550400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051611&R2=MCCM02&R3=550400>

Job title: Engineer I
Opening date: 5/19/2011
Final filing date: May 26 2011 11:5
Recruitment number: 051611-MFBC01-550300
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051611&R2=MFBC01&R3=550300>

Job title: Correctional Officer
Opening date: 5/1/2011
Final filing date: May 31 2011 11:5
Recruitment number: 050111-MBDB01-380400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=050111&R2=MBDB01&R3=380400>

Job title: Nursing Supervisor
Opening date: 2/11/2011
Final filing date: Aug 10 2011 11:5
Recruitment number: 020711-MDGB04-350500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB04&R3=350500>

Job title: Registered Nurse III
Opening date: 2/11/2011
Final filing date: Aug 10 2011 11:5
Recruitment number: 020711-MDGB01-350500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Registered Nurse I
Opening date: 2/11/2011
Final filing date: Aug 10 2011 11:5
Recruitment number: 020711-MDGB01-350500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Registered Nurse II
Opening date: 2/11/2011
Final filing date: Aug 10 2011 11:5
Recruitment number: 020711-MDGB01-350500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Advanced Practice Nurse
Opening date: 2/18/2011
Final filing date: Aug 17 2011 11:5
Recruitment number: 011411-MDGB05-350500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=011411&R2=MDGB05&R3=350500>

Job title: Correctional Officer/Physical Plant Maintenance Trades Mechanic I
Opening date: 2/26/2011
Final filing date: Aug 25 2011 11:5

Recruitment number: 022311-MCCH01-380100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022311&R2=MCCH01&R3=380100>

Job title: Registered Nurse III

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Registered Nurse I

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Registered Nurse II

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Licensed Practical Nurse III

Opening date: 3/3/2011

Final filing date: Aug 30 2011 11:5

Recruitment number: 030111-MDGA02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGA02&R3=350500>

Job title: Licensed Practical Nurse II

Opening date: 3/3/2011

Final filing date: Aug 30 2011 11:5

Recruitment number: 030111-MDGA02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGA02&R3=350500>

Job title: Certified Nursing Assistant

Opening date: 3/10/2011

Final filing date: Sep 6 2011 11:5

Recruitment number: 030211-MDCD02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030211&R2=MDCD02&R3=350500>

Job title: Nursing Supervisor

Opening date: 3/10/2011

Final filing date: Sep 6 2011 11:5

Recruitment number: 022811-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022811&R2=MDGB04&R3=350500>

Job title: Nutritionist II

Opening date: 3/16/2011

Final filing date: Sep 12 2011 11:5

Recruitment number: 020111-MDFA02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020111&R2=MDFA02&R3=350500>

Job title: Nursing Supervisor

Opening date: 3/17/2011

Final filing date: Sep 13 2011 11:5

Recruitment number: 031411-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031411&R2=MDGB04&R3=350500>

Job title: Registered Nurse III

Opening date: 3/17/2011

Final filing date: Sep 13 2011 11:5

Recruitment number: 030111-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=030111&R2=MDGB03&R3=350500>

Job title: Psychiatrist III

Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5

Recruitment number: 031411-MDEC03-350600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031411&R2=MDEC03&R3=350600>

Job title: Nutritionist III

Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5

Recruitment number: 031411-MDFA03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031411&R2=MDFA03&R3=350500>

Job title: Registered Nurse III

Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5

Recruitment number: 031511-MDGB03-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGB03&R3=351100>

Job title: Registered Nurse III

Opening date: 3/19/2011

Final filing date: Sep 15 2011 11:5

Recruitment number: 031511-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGB03&R3=350500>

Job title: Nurse Consultant

Opening date: 3/18/2011

Final filing date: Sep 14 2011 11:5

Recruitment number: 031511-MDGZ01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=031511&R2=MDGZ01&R3=350500>

Job title: Nursing Director

Opening date: 5/3/2011

Final filing date: Oct 30 2011 11:5

Recruitment number: 041311-MDGB08-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=041311&R2=MDGB08&R3=350500>

See Below for Opportunities Recently Posted in the Cape Gazette

Help Wanted

[Accountant](#) - The Knowland Group

[All Restaurant Positions](#) - The Wharf

[Assistant Estimator](#) - Construction Company

[Assistant Manager, Sales Associate](#) - White House/Black Market

[Assistant Restaurant Manager](#) - Clubhouse at Baywood

[Associates](#) - Ann Taylor Loft

[Caregivers](#) - Visiting Angels

[Cooks, Servers, Dishwashers, Host](#) - Dos Locos

[Deli, Kitchen Help](#) - Touch of Italy

[Food Production Positions](#) - Pinnacle Foods Group

[Front Desk Assistant](#) - Cardiovascular Consultants

[Hotel Positions](#) - Hotel Rehoboth

[Housekeeper](#) - Cadbury at Lewes

[Installation Mechanic, Helper](#) - Local HVAC Company

[Job Opportunities](#) - Bayside Resort Golf Club

[Job Opportunities](#) - Beebe Medical Center

[Job Opportunities](#) - The Peninsula Golf & Country Club

[Line Cooks](#) - Henlopen City Oyster House

[Line Cooks](#) - Pig + Fish Restaurant, Pickled Pig Pub

[Line Cooks, Food Runner](#) - Go Fish

[Line Cooks, Servers](#) - Captain's Table

[Manager, Chef, Bartender](#) - Finbar's Pub & Grill

[Massage Therapist](#) - One Spirit Massage Studio

[Medical Assistant](#) - Delaware Eye Clinics

[Medical Assistant](#) - Orthopaedic Practice

[Nurse](#) - Nephrology Associates

[On Call Mental Health Services](#) - The Mind & Body Institute

[Open House](#) - Beebe Medical Center

[PACU RN](#) - Cedar Tree Surgical Center

[Recruiter](#) - The Knowland Group

[Residential CAD Designer](#) - Construction Company

[Restaurant Help](#) - Atlantic Seafood Grille

[Sales](#) - Elegant Slumming

[Salon Positions](#) - Salon Milton

[Salon, Spa Positions](#) - Made Ya Look!

[Servers](#) - Baywood Clubhouse

[Travel Agent](#) - Vivian Taylor International

[Vacancies](#) - Cape Henlopen School District

[Waterpark Positions](#) - Midway Speedway Park

[Writer/Art Director/Senior Graphic Designer](#) - IR Health Solutions

Please See Below for Jobs Recently posted on CareerBuilder.com

Job Title	Company	Location	Date Posted	
<u>Tow Truck Operator</u>	AAA Mid-Atlantic	New Castle, DE	May-19	Apply
<u>Network Technician</u>	Technisource	Bear, DE	May-19	Apply
<u>Portfolio Administrator I</u>	WSFS Bank	Wilmington, DE	May-19	Apply
<u>Senior Systems Engineer</u>	Technisource	Wilmington, DE	May-19	Apply
<u>\$60K plus bonus! General manager for polished, full service</u>	bob@hprosearch.com - Hospitality Pro Search	Dover, DE	May-19	Apply
<u>Marketing Analysis Senior Manager</u>	Chase	Wilmington, DE	May-19	Apply
<u>Marketing Lead</u>	Chase	Wilmington, DE	May-19	Apply
<u>MEDICAL ASSISTANT</u>		Wilmington, DE	May-18	Apply
<u>Nursing Supervisor</u>	Nemours	Wilmington, DE	May-18	Apply
<u>Compliance Analyst</u>	Chartis	Wilmington, DE	May-18	Apply
<u>APPLICATION PROGRAMMER</u>	SSD Technology Partners	New Castle, DE	May-18	Apply
<u>FIELD ENGINEER</u>	SSD Technology Partners	New Castle, DE	May-18	Apply
<u>Field Service Representative</u>	Hill-Rom Company Inc	Camden Wyoming, DE	May-18	Apply
<u>Summer work: Entry Level – Sales – Customer Service - Part Time</u>	Vector Marketing	Dover, DE	May-18	Apply

<u>Sales Representative</u>	Aflac	Milford, DE	May-18	Apply
<u>Analyst - Level 2</u>	Adecco	Newark, DE	May-18	Apply
<u>Development Engineer</u>	Waters Corporation	New Castle, DE	May-18	Apply
<u>Support Engineer II</u>	Waters Corporation	New Castle, DE	May-18	Apply
<u>AVP - Senior Business Analyst — Entitlement Recertification</u>	J.P. Morgan	Newark, DE	May-18	Apply
<u>Director Analytics and Acquisition</u>	Chase	Wilmington, DE	May-18	Apply
<u>Truck Driver Training Opportunities Available</u>	Driver Careers	Wilmington, DE	May-18	Apply
<u>Pharmaceutical Sales Representative</u>	inVentiv Selling Solutions	Wilmington, DE	May-18	Apply
<u>Tax Compliance Officer</u>	J.P. Morgan	Newark, DE	May-18	Apply
<u>List Processing / Marketing Senior Analyst</u>	Chase	Wilmington, DE	May-18	Apply
<u>Physical Therapist</u>	Bayhealth Medical Center	Dover, DE	May-18	Apply

See Below for Jobs Recently Posted in the Dover Post

- **AUTO PARTS COUNTER PERSON** Automotive Job is located in Milford, DE. Wright's Auto Parts, Inc. Automotive experience is required. Interested applicants contact Debbie Dixon at: wrightsautoparts@comcast.net
- **DENTAL FRONT DESK** Experienced front desk person needed for busy specialty dental office in Middletown DE. Full-time 30+ hours Mon-Fri. Responsibilities include scheduling, calculating and collecting insurance copayments, and verifying insurance coverage. **Please email resume to: dearing2340@yahoo.com or fax to 302-285-0349**
- **FT/PT Early Child Care & School-Age Teachers/ Assistants needed. Please fax Resume & Qualifications to 302-678-3180, Attn: LAH**
- **SALES PERSON NEEDED** For convenience store in Marydel. **Bilingual** preferred. Retail or Management experience preferred. Great opportunity. Chance for advancement, ownership. **Call 202-590-4806 store3usa@gmail.com**
- **Medical Clinical Assistant** needed. At least 3 years of **relevant** experience required. Please send all M-S word resumes with relevant references to: harper_lil@yahoo.com
- Shop and Get Paid Mystery shopper wanted for casual work in Cecilton. Email: Uashop@aol.com

- **MEDICAL ASSISTANT AND MEDICAL RECEPTIONIST** For an Internal Medicine Practice in Dover. Front and back office skills required. Mail resume to 200 Banning Street, Ste.# 210, Dover, DE-19904 or email : pcdlc1@gmail.com
- **Carpenter/ Handyman-** Homeowner looking for an experienced carpenter for crown/chair moulding, built-in shelves, and some general home repairs. Part-time evening and weekends. References preferred. Contact David (302) 379-3400
- **Laborer** General Laborer needed for project in Smyrna DE. Construction related activities. Must have valid DNREC Blue Card Construction Experience Job is located in Smyrna, DE. American Athletic Courts Interested applicants contact John Nelson at 609-859-1414 or [jnelson@ americanathleticcourts.com](mailto:jnelson@americanathleticcourts.com) by 5/18/2011. www.americanathleticcourts.com
- Positive Outcomes Charter School, a charter school in Camden, DE, has an opening for a full-time Business Manager starting immediately. This position is responsible for planning, directing, coordinating and supervising all work related to the business functions of our school. Qualified applicant should possess experience in developing budgets, processing payments, reviewing grants, processing payroll and overall financial management of State of Delaware systems. Experience with First State Financials and PHRST is preferred. Salary range for this position is \$40,000 to \$70,000. A complete job description is available upon request. Please submit a complete resume and letter of interest to: Jessica Bennett 3337 S. DuPont Hwy. Camden, DE 19934 This position will be open until filled. Positive Outcomes Charter School is an Equal Opportunity Employer
- **RN POSITION** Large medical practice is seeking a part time RN with infusion experience. This position will also include scheduling and light clerical duties. Strong communication skills and two years clinical experience are essential. **Please fax your resume to: 302-731-4822 or email us at HR@delgi.net.**
- **SUMMER WORK** Great Pay Immediate FT/PT openings, customer sales/svc, no exp. nec, conditions apply, all ages 17+, 302-526-4225
- **MA/RECEPTIONIST** A full time position for an MA/call center position is currently available in our office. Must be able to work well with patients, staff members; and prioritize work. MA certificate a plus. Prior medical assistant experience necessary. **Please forward resume to HR@delgi.net.**
- **HAIR STYLIST WANTED** Experience preferred, but not necessary. DE License required. Benefits, 401K. Call Heidi at 1-888-888-7778 ext.41823
- **WGMD IS ACCEPTING APPLICATIONS FOR OUTSIDE SALES** To fill out an application go to WGMD's business office, at 31549 Dutton Lane, Lewes. 302-945-2050 M-F 9AM to 4PM WGMD Resort Broadcasting is an Equal Opportunity Employer.